

OFFICE OF THE
HIJLI COLLEGE, HIJLI , KHARAGPUR, DIST-PASCHIM MEDINIPUR
NOTICE INVITING TENDER
(ABRIDGED)

Memo No. :HC/Building/TEN/05/2021

Date: 20/01/2021

Sealed TENDER in printed Form are invited from eligible resourceful Labour Contractors having experienced of similar nature of work as per particulars given below. Tenders will be received, in the tender box kept in the office chamber of Principal **Construction, Modification and Extension of Principal's Chamber, Guest Room with Toilet** on the date & up to the time specified herein and it will be opened by the Principal **HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur** in his office chamber .

1	Name of Work	Construction, Modification and Extension of Principal's Chamber, Guest Room with Toilet
2	Name and address .	HIJLI COLLEGE, Hijli , Kharagpur, Paschim Medinipur.
3	Estimated amount put to tender.	Rs. 4,96,000.00(Four Lakhs ninety six thousands only)
4	Time of completion of work.	3 (Three)Months
5	Office from which tender documents will be sold	Office of the HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur.
6	Contractors eligible to submit TENDER.	Enlisted Contractors (at least class-III) of PWD & Zilla Parishad as well as bonafied resourceful reliable out side Contractors who satisfactorily completed at least one work of similar nature (building work, civil) in all respect having a magnitude (credential value) of 50% (Fifty Percent) (Price up-dated @ 10% per annum compoundable) of the estimated amount put to tender as a prime contractor. in Engineering Department of state Govt. / P.W.D / C.P.W.D. / K.M.D.A / Housing deptt./West Bengal Housing Board / Zilla Parishad/ & any other departmnt in the last 5 (five) years ending last day of the month previous to the one which the tenders are invited.
7	Price per copy of TENDER from	Rs. 5.00 (Five) Only
8	Price per copy of set of other TENDER documents	Rs. 500/- (Five Hundred) only
9	Last date & time of application for permission of purchasing of TENDER documents	20.01.2021 up to 29.01.2021 2.00 P.M. (Application for permission to be submitted to the Principal HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur. (prescribed from available in the office). Prescribed form should be collected well in advance from this office before last date and time of application for permission after sending authorized representative from the concerned agency or by himself. No application will be entertained until and unless it is accompanied with the above mentioned prescribed form duly signed by the agency.

11	Last Date, time & Place for submitting sealed TENDER documents	29.01.2021 at 2.00 P.M at office of the HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur.
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12	Date, time and place for opening of TENDER.	29.01.2021 at 3.00 P.M at Chamber of the Principal HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur.
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N.B. : In case of any unscheduled Holiday on the aforesaid date, the next Working date will be treated as scheduled / prescribed date for the purpose.

13	Earnest money	Initially Rs.20,000.00(twenty thousands)only for each work in the shape of bank draft / Pay order at time of submission of TENDER from any Nationalized Bank only drawn in favour of Principal HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur.
14	Validity of the TENDER.	The offer will remain valid for acceptance for 30 days from the date receipt of TENDER.
15	Guiding Schedule of rates for Supplementary items of work.	Schedule of rates of S.W. Circle (PWD) with effect from the date of receipt of Tender.

16. The TENDER documents and other relevant particulars (if any) may be seen from the intending TENDER during hours in the office of the **HIJLI COLLEGE, Hijli, Kharagpur, Paschim Medinipur.** The TENDER papers are to be purchased from concerned person of office of **HIJLI COLLEGE, Hijli, Kharagpur, Paschim Medinipur.**

17. Permission will not be given to a particular firm for more than one work against each N.I.Q.

18. Conditional TENDER will be liable for rejection.

19. No mobilization advance / secured advance will be allowed.

20. Contactor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act, 1970 (b) Apprentice act 1961 and (c) minimum wages Act, 1948 or the modification thereof or any other laws relating there to and the rules made and order issued there under from time to time.

21. The intending TENDER will have to submit the list of technical staff, bio-data at the time of application for issuance of tender papers against each.

22. The payment will be made as and when fund will be available from the concerned source. No claim, whatsoever, for delay in payment, if any, will be entertained. Contractors are requested to quote their rates accordingly.

23. The intending TENDER will have to produce Enlistment paper, PAN Card of Income Tax, Professional Tax Clearance Certificate, GST Registration Certificate which will be valid up to the date of opening of the tender and credential documents in the last 5 (five) years ending last day of the month previous to the one in which the tenders are invited to receive tender papers for the work. All outside contractor as well as Enlisted Class – III Contractor will have to produce all above mentioned

papers including credential and other documents for having experience of executing similar nature of work all in original and it should be verified during submission of application along with one set of Xerox copy after **self attestation with full signature** at the time of application for issuance of tender papers. Original papers may also be verified (if necessary) before issue of tender papers as per requirement.

24. Representation in tender in connection with tender submitted by Co-operative societies:

The Chairman and the Secretary or three directors including either the Chairman or the Secretary shall execute and sign all deeds, documents, TENDER paper as per act of the Bye-Laws of the Co-operative Societies, failing which the TENDER will be liable for rejection. The copy of the last Audit report including copy of the minutes of last A.G.M. may be sought for if deemed necessary for verification of the authority.

25. No credential may be considered unless it is supported by payment certificate, work order and completion certificate issued by the competent authority not below the rank of executive Engineer or similar rank. Credential value of work will be counted on total value of work done, which will be calculated on the basis of contractual rate. Total value of work done, date of completion of the work and nature of the work should be clearly mentioned in the completion certificate. Credential value of any incomplete / unfinished work will not be entertained. Priced schedule of the work should also be submitted at the time of submission of application so that the quantum of similar nature of work may be verified before issue of tender paper. If due to ambiguity, quantum of similar nature of work and total value of work done on the basis of contractual rate cannot be ascertained clearly from completion certificate / credential documents, the application of the tender may be rejected without any correspondence.

26. All TENDER or his authorized representative is requested to present personally during the opening of the tender and to sign the TENDER opening register as witness.

27. No person will be allowed to quote rate on the basis of Legal Power of Attorney conferred to him by the Firm / Agency except in circumstances where necessary Govt. approval has been obtained.

28. During the process or subsequently if it is found that the documents submitted by the intending tenders during their application for obtaining tender paper are false, fictitious etc. then the person / agency will be liable for criminal offence and action may be taken accordingly.

29. The application for tender forms must accompany relevant documents (i.e. PAN Card professional Tax, SARAL, Partnership / proprietorship deed, Enlistment copy, payment certificate, Completion certificate, VAT registration etc.) **in accordance with the name & style of the applicant**. Any sorts of ambiguity will liable the application for rejection.

30. The contractor (applicant of Tender form) must furnish the evidence of financial capability for executing the work. The contractor may furnish documents in support of banking facility / credit limits availed by him / team / firm for execution of the work smoothly and timely. Failures of submission of such documents may be liable for rejection of the application.

31. In case of registered Unemployed Engineers Co-operative Societies Ltd. And registered Labour Co-operative Societies Ltd. No TENDER form will be issued without required credential value as laid down in this N.I.Q.

32. The Principal **HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur**.also reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

33. The Principal **HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur** reserves the right to refuse issuance of Tender to any applicant without assigning any reason thereof and the decision of the building committee in this respect will be final.

34. The Principal **HIJLI COLLEGE, Hijli ,Kharagpur, Paschim Medinipur**. reserves the right to reject the lowest tender or all the tenders without assigning any reason and is not bound to accept the lowest tender also.

35. Applications which do not fulfill any of the above terms & conditions or incomplete in any respect are liable to be rejected without any correspondence and no tender form may be issued.

**PRINCIPAL
HIJLI COLLEGE, Hijli Cooperative ,
Kharagpur, Paschim Medinipur.**

Copies forwarded to--

1. College notice board.
2. College Website
3. Pradhan, 5 No. Gopali G.P.
4. Kharagpur – I Panchayat Samity
5. Kharagpur Mucipality
6. Guard File