

 Hijli College

 Kharagpur – 721306 Date: 21.10.2021

NOTICE

 **Verification Schedule**

First semester students are hereby instructed to attend college as per following schedule for verification of the admission related documents. Students are advised to remain present positively on the stipulated date with all documents mentioned below. If somebody is absent due to some unavoidable circumstances in the stipulated date, He/She has to attend on 28th October as per schedule given below. Students must report 30 mins. earlier than the stipulated time.

|  |  |  |
| --- | --- | --- |
| **Date** | **Time 11 AM - 1 PM** | **Time 1.30 PM – 4.30 PM** |
| **Subject** | **Room No** | **Subject** | **Room No** |
| **26th October, 2021** | PhysicsChemistryMathematicsComputer ScienceBCAGeographyBSc Gen | Physics department Chemistry department Mathematics department Computer Sc. dept.Room 5Geography department Physics department  | BA Gen | 2, 3 and 4  |
|  | **Time 11 AM – 1.30 PM** | **Time 2PM - 4 PM** |
| **27th October, 2021** | BengaliEnglish | 12 and 13G S Sanyal Hall | SanskritHistorySociologyEducation | 41065 |
|  | **Time 11 AM - 1 PM****All Left out students in Arts subjects** | **Time 1PM - 3 PM****All Left out students in Science subjects** |
| **28th October, 2021** | All Arts subjects | 2 | All Science subjects | 2 |

Due to COVID 19 , precautionary measures must be followed by students at the time of verification, students must use mask, gloves, head cover, own sanitizer with alcohol content above 70% ,full shirt and trouser while entering the college premises.

Dr. Asis Kumar Dandapat

 Principal

 Hijli College

**List of documents required for verification**

1. Original Application Form seeking admission duly signed by the guardian and the student.

2. Original and two self-attested photocopies of Madhyamik (Secondary Exam) admit card /certificate for verification of age.

3. Original and two self-attested photocopies of Higher Secondary Registration certificate.

4. Original and two self-attested photocopies of Higher Secondary/Equivalent Mark-sheet.

5. Original and two self-attested photocopies of caste certificate, if applicable.

6. Original and two self-attested photocopies of PWD certificate, if applicable.

7. Two passport size clear photographs.

8. Original school leaving certificate.(Students should keep their own photocopy of this certificate)

9. Original Migration certificate for students of other Boards (except WBCHSE,

WBSCVET, Rabindra Mukta Vidyalaya, West Bengal Board of Madrasah

Examination)

10. Original Payment receipt for admission. (Students must keep their own photocopy of this receipt)

11. Special permission letter from University only for candidates passed in 2018 or earlier.