



HIJLI COLLEGE

Kharagpur, Dist. – Paschim Medinipur,

PIN – 721 306, West Bengal

☎ 03222-278177, 7586957596

e_mail: principalhijlicollege@gmail.com hijlicollegekcp@gmail.com

Ref. HC/TEN/GEN/05/2019

Date: 15/05/2019

NOTICE INVITING TENDER

Sealed tenders are hereby invited from genuine suppliers for the supply of furniture & equipments according to the following list. **The last date for submitting tender is on 30/05/2019 till 1 p.m. at college office.**

The opening date is on 31/05/2019 at 2:30 p.m. After due consideration of cost and quality, the supplier will be chosen within a short time.

Sl. No.	Name of item	Particulars	Total Volume
1	Desktop	Dell Inspiron 3470 Small Desktop	1 No
2	Monitor	Dell Monitor E2216HV	1 No
3	Keyboard and Mouse	Dell	1 Set
4	Hand Scanner	Canon – imageFORMULA P-201	1 Set
5	Laptop	Dell - New Inspiron 15 7572	1 Set
6	Inverter Air Conditioner	Hitachi / Carrier – 1.5 ton (quote both company)	3 nos.
7	UPS	Microtek 600 V.A.	3 Nos.
8	Computer Speaker	Creative	2 Nos.
9	Laser Printer	HP Laser Jet Pro MFP M226dn	1 No.

Terms and Conditions for submission of Tender Paper for supplying of Items:-

1. The rate of items must be written in both words and figures clearly and differently. Overwriting/correction, if any, must be authenticated with the signature of the tenderer.
2. The supply of items must be made to the Principal, Hijli College, Post: Hijli Co-operative, Kharagpur – 721306, Dist. Paschim Medinipore.
3. The rate must include all taxes, surcharges, if any and carriages up to the Hijli College, Post: Hijli Co-operative, Kharagpur – 721306, Dist. Paschim Medinipore.
4. Copy of PAN Card/Saral/Vat Registration/P. Tax clearance certificate of current validity must be enclosed with the tender paper.
5. Copy of Trade License to carry on business must be produced with the tender paper.
6. The undersigned reserves the right to accept any or reject any or all the tenders without assigning any reason thereof.
7. The undersigned also reserves the right to distribute the work among the suppliers.
8. The undersigned will not take any risk if the tender documents are received beyond the prescribed date and time.
9. The supplier, after procuring the tender, must discuss with the undersigned about the specific number of items of various sizes which would be order by the college
10. The items must be supplied within fifteen days from the date of receipt of supply order.
11. No tender will be accepted from individual(s) attached to the college by any means.
12. Nos. of articles to be supplied are subject to change as per requirement.

Copy to the:-

1. Hijli College website
2. Hijli College Notice Board
3. Guard File – Hijli College, Kharagpur - 721306

Principal 15/5/19
Principal
Hijli College
Kharagpur - 721306

Principal
HIJLI COLLEGE
KHARAGPUR-6